

# Users

To ensure that only authorized users can work with your account, create appropriate privileges for each user. Each user will have to login into the system with valid credentials and then perform only the functions for which the necessary rights are available (e.g. editing video data, creating a channel).

The screenshot shows the 'movingimage' user management interface. The top header bar is green and contains the logo, the current user 'admin@acme.com', the last login time '24/10/2018 09:41', and the current page 'Acme Corp. Product Management'. A left sidebar lists various system components. The main area displays a list of users with columns for email, status, and confirmation. A right panel shows the 'User Configuration' for the selected user 'kt.kampik@acme.com', including fields for language, email, first name, last name, phone, and company.

Account	Users	Roles	Security Policies	Video Metadata	Channel Metadata	Metadata Localization	Groups	Notifications	Social Media	Video Attachments	Channel Attachments
	kt.kampik@acme.com										
	Confirmation pending										
	Acme Corp. Product Management										
	✓ User account confirmed										
	Elizabeth Walters										
	✓ User account confirmed										
	Mathias Gohmann										
	✓ User account confirmed										
	admin@acme.com										
	✓ User account confirmed										

User Configuration for kt.kampik@acme.com:

- LANGUAGE: en
- E-MAIL: mathias.gohmann@acme.com
- FIRST NAME: Mathias
- LAST NAME: Gohmann
- PHONE: Please enter the phone number
- COMPANY: Acme Corporation

Edit user accounts using the following options:

- **Create:** Create a new user
- **Delete:** Delete an existing user
- **Deactivate:** Disable an existing user
- **Confirmation mail:** If a newly created user was not yet confirmed, you can send the user another confirmation mail.

The options listed above are described in detail in the next chapters.

Use the drop-down menu in the top right corner to filter the user list by Active, Active and Pending, All users, Deactivated, and Pending users. You can also sort the list alphabetically.

The screenshot shows the 'movingimage' user management interface. The top header bar is green and contains the logo, the current user 'user@movingimage.com', the last login time '24/02/2021 09:58', and the current page 'Acme Corp. Product Management'. A left sidebar lists various system components. The main area displays a list of users with columns for email, status, and confirmation. A right panel shows the 'User Configuration' for the selected user 'kt.kampik@acme.com'. A dropdown menu is open in the top right corner, showing options to filter the user list by Active, Active and Pending, All users, Deactivated, and Pending users.

Account	Users	Roles	Security Policies	Video Metadata	Channel Metadata	Metadata Localization	Groups	Notifications	Social Media	Video Attachments	Channel Attachments
	Technical Writer										
	✓ User account confirmed										
	uxdesigner@movingimage.com										
	✓ User account confirmed										
	Product Management										
	✓ User account confirmed										
	CorporateTube Technical User										
	✓ User account confirmed										

User Configuration for kt.kampik@acme.com:

- LANGUAGE: en
- E-MAIL: mathias.gohmann@acme.com
- FIRST NAME: Mathias
- LAST NAME: Gohmann
- PHONE: Please enter the phone number
- COMPANY: Acme Corporation

Filter dropdown menu options:

- Active users
- Active and pending
- All users
- Deactivated users
- Pending users